

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Public Safety Committee was held on Wednesday, January 2, 2019 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, Wisconsin.

Present: Chair Buckley, Supervisor Schadewald, Supervisor Nicholson, Supervisor Borchardt, Supervisor Gruszynski
Also Present: Supervisors Keith Deneys and Alex Tran, Medical Examiner Director of Operations Barry Irmen, Director of Public Safety Communications Cullen Peltier, Enterprise Technology Project Manager Beth Rodgers, Chief Deputy Todd Delain, Captain John Rousseau

I. Call meeting to order.

The meeting was called to order by Chair Pat Buckley at 4:06 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Nicholson, seconded by Supervisor Schadewald to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of December 5, 2018.

Motion made by Supervisor Nicholson, seconded by Supervisor Schadewald to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public. None.

1. Review Minutes Of:

a. Fire Investigation Task Force Board of Directors (September 12, 2018).

Motion made by Supervisor Gruszynski, seconded by Supervisor Schadewald to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

b. Fire Investigation Task Force General Membership (September 6, 2018).

Motion made by Supervisor Gruszynski, seconded by Supervisor Nicholson to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Circuit Courts, Commissioners, Probate

2. Budget Status Financial Report for November 2018 – Unaudited.

Motion made by Supervisor Nicholson, seconded by Supervisor Schadewald to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Director's Report.

No report; no action taken.

Medical Examiner

4. Budget Status Financial Report for November 2018 – Unaudited.

Medical Examiner Director of Operations Barry Irmen reported the Medical Examiner budget is fine and there are no concerns.

**Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

5. Medical Examiner's Report.

Irmen updated the Committee on case turnaround as this was a concern of former Supervisor Guy Zima a number of months ago. Irmen informed the Medical Examiner's Office should be back within normal guidelines set by the National Association of Medical Examiners by the end of the first quarter of 2019. Those guidelines are that 90% of cases should be complete within 90 days of the date of the autopsy. The other 10% are typically complicated cases such as homicides where more outside agencies are involved. Irmen said for a while they were 8 – 10 months out, but they have made great strides in getting back to normal limits.

**Motion made by Supervisor Schadewald, seconded by Supervisor Nicholson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Sheriff

6. Update on Jail Addition – *Standing Item*.

Sheriff Todd Delain reported the project is continuing to move forward and adjustments to the schematics are currently being made based on information gathering regarding classifications and what the needs are. One thing that is being considered as a possible cost saving measure is video visitation which is becoming much more common throughout the state and country. This would eliminate the need to have a bridge to the pods for visitors in a non-secure portion. In addition, this would reduce costs and allow for a mechanical area which would not be on the roof which is something that should be avoided if possible. The project is still moving forward and information continues to be gathered.

Supervisor Borchardt asked questions regarding the visitation Delain mentioned. Delain explained the process for professional visits would not change; what he referred to above would apply more to outside visitors. He explained there is Wi-Fi in the jail and they have to make sure there is a capability for video feed. Technology Services is looking at this and doing some testing. There would be an area up front in the jail where the Wi-Fi is free and people could log in there to have the visit with the inmate they are approved to visit with. The video visitation would also allow people to log in from locations outside of the county to visit via video for a fee which would alleviate the need to drive to the jail and this is a becoming popular in other areas.

Supervisor Schadewald asked if there has been any talk about video services for night court or weekend court. Delain responded that currently in the juvenile area there are capabilities for video court but there has not been any talk regarding about expanding that. Borchardt asked for an estimate for the video visitation and Delain said he will provide those figures. He feels the video visitation may be less expensive than the current telephone system.

Supervisor Gruszynski asked about the timeline of the jail project and Delain responded that it appears the jail project is on track; however, there have been some difficulties with the medical examiner portion of the project. Supervisor Schadewald recalled when these projects started it was projected there would be cost savings by doing both the jail and medical examiner project together so it is going to be important to get the projects more in line. Delain understood this and said he would defer this to Public Works Director Paul Fontecchio as he is overseeing both projects.

**Motion made by Supervisor Schadewald, seconded by Supervisor Nicholson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

7. Budget Status Financial Report for November 2018 – Unaudited.

Delain informed the budget is right where it should be for the last month of the year. Overall expenses are at 90.9% and revenue is at 91%. The end of the year figures will be close, but it does look like the department will be slightly over budget.

Motion made by Supervisor Nicholson, seconded by Supervisor Gruszynski to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

8. Budget Adjustment Request (19-001): Any increase in expenses with an offsetting increase in revenue.

This 2019 budget request is to increase grant revenue and related expenses to participate in a Homeland Security WEM/EOD/SWAT Advanced Explosive Breaching training grant (2017-HSW-02B-11062). The grant provides funds for the National Tactical Officer's Association to send instructors to Brown County to instruct the course. There is no match required for this grant. This grant was previously added to the 2018 budget by BA 18-52 but was not completed so will be pushed into 2019 by grant modification.

Motion made by Supervisor Schadewald, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Sheriff's Report.

Delain informed John Gossage will still be in the department until January 6, 2019. Things are going well in the transition process. He provided the key factor report through November 2018, a copy of which is attached. Delain noted Captain Rousseau was at the meeting to talk about the issues with the CAD system. He noted if the issues with the CAD system were creating officer safety issues, Rousseau knows to immediately notify the Sheriff so appropriate actions can be taken to immediately remedy it.

Delain explained a brand new CAD system has been implemented and any time something of that magnitude is done, there will be issues. Some of the issues can be more challenging than others and can cause a lot of frustration, especially for the users which, in this case are the law enforcement agencies, fire and rescue. Public Safety Communications Director Cullen Peltier has been keeping the Sheriff very informed of what is going on. Delain reiterated that this is not an officer safety issue and that Rousseau knows to contact the Sheriff immediately if it were to get to that point.

Peltier said the new system went live on December 12, but there are still some outstanding issues that are being worked on and they are in the process of prioritizing those issues. A lot of the complaints are with regard to user interface issues for things such as the font cannot be seen at night or it is hard to scroll. An ad hoc committee of the dispatch user group has been formed and is being chaired by Captain Rousseau to look at those issues from a law enforcement perspective and prioritize them.

Peltier continued that there are also some larger issues that need to be resolved such as the mapping software being able to see where the cars are. There is also a memory leak that could cause the system to shut down if it gets to a certain point, however, that is being monitored 24 hours a day to be sure it does not get to that point. There have been conference calls with the agencies to bring them up to speed and keep them advised and, in addition, Green Bay sent out a sheet to everyone that compiles the information and issues. At this time there are 126 issues they need to sort through and prioritize. The bigger issues will be addressed first and then they will go through the smaller things in order of priority. Peltier echoed what Delain said in that these issues do not create officer safety issues; although they are frustrating and he noted that there are work-arounds for some of the issues as well.

The vendor has been onsite and is visiting agencies and making themselves available to all agencies to hear what issues they are having and ways to address those. Gruszynski asked about the relationship with the vendor and Peltier said the vendor has been working 24/7, including through the holidays, to fix the issues. There is currently a group from the vendor here that will be leaving Friday and then another group will fly in to work on the mapping and interface issues and they are committed to resolving the issues. Gruszynski asked if these issues were expected or if they were caught by surprise. Peltier said the CAD system is the most complicated system the county has and some bugs were expected, but he did not anticipate the number of issues they are having. He realized the first few weeks would be rough, but expected the system to be more stable by now. The holidays also affected this due to the number of people off. There are 19 fire agencies on the system as well as 7 law enforcement agencies and several other agencies and the system dispatches everything for all of those agencies.

Chair Buckley noted he has received calls from law enforcement officers who are having difficulty and said nobody likes change and there are parts of this change that are more cumbersome to use. Overall it seems that many users are not happy with the change and he is hopeful that the ad hoc committee that has been set up will get everyone on the same page as to prioritizing the issues. The other part of the problem seems to be that a lot of the information that is being talked about is not getting back to the front line people in the departments. He noted from a contract standpoint, only 11% of the contract has been paid at this time.

Delain said if the county would have gone with the \$5.7 million dollar CAD system as opposed to this \$1.2 million dollar system there likely would have been less bugs to be worked out. The company is motivated to make the adjustments and fix things, but there is a learning curve with the company and with the county in getting up to speed. Delain said Peltier is doing everything in his power to get things working the way they should be and the Sheriff's Office is monitoring this closely and at this time this is not an officer safety issue.

Supervisor Tran asked why we switched to this system. Peltier informed the old system was at end of life as of August 2018. Tran also mentioned the learning curve referenced and asked if the company has done this type of system before. Peltier said the company has done this before, but this is a new version. He also noted that Outagamie County did buy the \$5.7 million dollar version Delain spoke about but they only used it for two years and then went to a different system. Tran also asked if there is any cost sharing for any of this and Peltier said there is not; the County picks up all the costs for the 911 Center. Schadewald appreciates the work being done to fix things and would like to hear an update on the progress at the next meeting. Delain added that communication with the officers has been good and although at times this is frustrating, the word is out that this is all being worked on which has helped the officers understand this is just going to take some time.

Motion made by Supervisor Schadewald, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

- 10. Communication from Supervisor Schadewald re: This is my request for the Facilities Director to attend February Public Safety Committee meeting to report on the following: Courthouse Security update, copper roof update and maintenance at Courthouse. *Referred from December County Board.***

Schadewald feels it is important to keep courthouse security updated to protect the people who use the courthouse on a daily basis. He would like Buckley to invite Public Works Director Paul Fontecchio to the next Public Safety meeting to talk about this and other items referenced in the communication.

Motion made by Supervisor Schadewald, seconded by Supervisor Nicholson to refer to the February Public Safety Committee meeting and ask Public Works Director Paul Fontecchio to attend. Vote taken. MOTION CARRIED UNANIMOUSLY

Clerk of Courts; Emergency Management and Public Safety Communications – No agenda items.

Other

- 11. Audit of bills.**

Motion made by Supervisor Schadewald, seconded by Supervisor Gruszynski to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

- 12. Such other matters as authorized by law.**

Borchardt referenced a July resolution that set forth that Committee meetings were to be held Monday through Thursday between the hours of 5:00 pm – 7:30 pm because the Public Safety Committee has not been following this. Buckley said he tries to set these meetings in a manner to not interfere with the Administration Committee meeting that follows this meeting and also takes into consideration prior commitments of other supervisors as well as County Board staff to allow them ample time to get the minutes prepared prior to the Executive Committee meeting. Borchardt feels when a rule is put in place, it should be followed. Buckley has tried to accommodate everyone by

having the meeting later in the day while still not interfering with Administration Committee. Gruszynski said he would appreciate the Chair making every effort to comply with the rules of the resolution as well. Schadewald indicated he can bring this up at Administration Committee to see if there is anything they can do as well.

13. Adjourn.

Motion made by Supervisor Schadewald, seconded by Supervisor Nicholson to adjourn at 4:50 pm. Vote taken.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

BROWN COUNTY SHERIFF'S OFFICE
Key Factor Report
For Dec. Public Safety Meeting - Data through Nov. 2018

Jail Data:

Average Daily population (including held in other counties and on EMP) - Current Month	804.4
Average Daily population (including held in other counties and on EMP) - Year to Date	807.2
Average Daily population prior year - Current month	842.5
Average Daily population prior year - Year to Date	823.7
Average Daily number housed in other counties - Current month	36.3
Average Daily number housed in other counties - Year to Date	30.8

Overtime Data:

Total Sheriff's Office overtime - Current month	\$ 165,370.63
Total Sheriff's Office overtime - Year to Date	\$ 1,622,872.20
Total Sheriff's Office overtime - prior year - current month	\$ 194,925.53
Total Sheriff's Office overtime - prior year (2017) - Year to Date	\$ 1,939,622.64
Increase / (decrease) 2017 to 2018 Year to Date	\$ (316,750.44)
Increase / (decrease) percent 2017 to 2018 Year to Date	-16.3%